Minutes of the Annual General Meeting of the British Chiropractic Association

held on Friday 15ᵗʰ October 2021 at 7:00pm

By Zoom

Present:

Catherine Quinn (CQ)	President
Timothy Button (TB)	Treasurer
Matthew Clifton-Hadley (MCH)	Board member
Jesper Dahl (JD)	Board member
Ulrik Sandstrom (US)	Board member

In attendance:

Tom Mullarkey MBE (TM)	Chief Executive Officer
Lisa King (LK)	Director of Communications and Marketing
Anne Barlow (AB)	Director of Membership and Operations
Lindsay Robinson (LR)	Membership and Operations Officer

Members joined and left the meeting throughout the proceedings. The peak number of members attending was 49.

Introduction

1.   CQ welcomed attendees to the AGM and described the governance process which had led up to the AGM. Members had had two weeks to ask questions, though none had been received. Voting had opened on 20 September and closed on 11 October. 203 members had participated in the process and 16% of the electorate of 1233 had voted, a slight decrease on 2020 turnout, but a significant increase compared to in-person AGMs. Civica Election Services had been contracted to deliver the voting process and the results for each resolution would be presented at the meeting with the full results distributed to all members immediately afterwards.

2.   CQ also described the process by which the Board Elections had been carried out. Nominations had opened on 2 August and closed on 18 August. Ballots had been sent out to eligible members on 6 September, and voting closed on 17 September. 438 members had participated in the process and 35% of the electorate of 1233 had voted, a significant increase on previous elections. Civica Election Services had been contracted to deliver the voting process and the results for each election would be presented at the meeting with the full results distributed to all members immediately afterwards.

3.   CQ introduced the Board and the staff. CQ then displayed the agenda as the first slide in a PowerPoint presentation which can be found [here](#).

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Item 1. Apologies for absence

4.   Apologies were received from John Adam, and from Board Members Owain Evans, Steve Williams and John Williamson.

Item 2. To adopt the minutes of the previous meeting on 9 October 2020

5.   The minutes of the previous meeting of 9 October 2020 were accepted without comment or amendment. The proposal to adopt the previous minutes was tabled:

Proposed: MCH
Seconded: US

Voting: For 195; Against 3; Carried

Item 3. To receive the report and accounts for 2020

6.   TB gave a presentation on the financial out-turn for 2020. He recalled that 2019 had seen a great improvement in the BCA's finances, and reported that this had continued through 2020, thanks to the hard work and dedication of TM, LK, and AB. The staff team had continued to work on a 'lean running' basis for much of 2020, continuing to provide exemplary support to members through the pandemic while keeping costs low. This cost-saving allowed membership fees to be reduced and restructured for 2021, while BCA members' patient-centred approach to the pandemic enabled the team to also negotiate a reduction in insurance premiums.

7.   These measures further improved the health of the BCA finances, allowing 10-11 months of operating costs to be kept in reserve, and enabling the BCA to undertake planned projects in 2021. The proposal to receive the report and accounts for 2020 was tabled:

Proposed: MCH
Seconded: JD

Voting: For 193; Against 6; Carried

Item 4. Appointment of Auditor

8.   The proposal to appoint Muras Baker Jones Ltd, to audit the 2021 accounts was tabled:

Proposed: JD
Seconded: TB

Voting: For 198; Against 3; Carried

Item 5. To approve membership subscription fees for 2022

9.   TM explained that 2021 had seen an underspend in the Repositioning Project due to the extensive response received to the BCA's consultations, which had taken longer than planned, but that this would be rebalanced by continuing work on the project, particularly the website, in 2022. TM explained that greater staff resources will be required to support members in 2022, in the areas of policy, events, and CPD provision. More visible communications would also be needed to support the new BCA Vision and Mission.

10.   TM reported that the BCA had successfully negotiated the retention of the BCA's low insurance premiums, which is particularly impressive in a climate of significant (20-30%) increases in medical malpractice policy prices.

11.   The outcome was that the BCA has been able to maintain 2021's low fee structure for a further year. The proposal to approve the membership subscription rates for 2022 was tabled:

Proposed: US
Seconded: JD

Voting: For 196; Against 4; Carried

Item 6. To approve the election of new members

12.   No objections were received.

Proposed: TB
Seconded: MCH

Voting: For 198; Against 3; Carried

Item 7. BCA Election results

13.   TM introduced the election results in his capacity as Returning Officer.

Re-election of CQ as President
Standing unopposed, but per Article 27.2, requiring two thirds of the vote to be re-elected.
Turnout: 438
Votes Recorded for: 350
% of Vote: 79.9
CQ was duly re-elected for a further term.

Vice President
Standing unopposed: TB
Duly elected

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Treasurer
Standing unopposed: JW
Duly elected

Board – Five members to be elected

Name	Votes for	Result
Ulrik Sandstrøm	335	**Elected**
Jesper Dahl	264	**Elected**
Owain Evans	249	**Elected**
Steve Williams	248	**Elected**
Hannah Fairris	176	**Elected**
Matthew Clifton-Hadley	130	-
Liam McMahon	123	-
Mark Christensen	92	-

14.   US, JD, OE, SW and Hannah Fairris had thus been elected to the Board.

15.   CQ thanked MCH for his service to the Board, and to the BCA. She thanked JW and TB for standing as Treasurer and Vice President respectively, and SW for his invaluable support as Vice President.

Item 8. Chief Executive Officer's Address   AND
Item 9. President's Address

16.   The President and CEO gave an extensive presentation revealing the Brand Repositioning, and the BCA's Vision, Mission, and Aims.

Item 10. AOB

17.   There was no other business

Item 11. Close 19.48